

## **COMPETENCY BASED APPLICATION FORM**

PLEASE READ ALL NOTES ATTACHED TO THIS FORM PRIOR TO COMPLETING THIS COMPETENCY BASED APPLICATION FORM

A Competency Based Application Form requires you, the candidate, to describe some of your personal achievements to-date that demonstrate certain competencies (necessary skills and qualities) required for the position you are applying for (e.g. Professional Knowledge; Professional Practice; Professional Development; Professional Values & Relationships; Contribution to the School & Community etc.)

All question areas must be completed. Incomplete application forms will NOT be considered.

A definition of a skill or quality is given for each competency. You are then asked to describe a situation, from your own experience, which you believe is the best example of what YOU have done which demonstrates this skill or quality. It is essential that you describe how you demonstrated the skill or quality in question.

You are advised to structure what you write so that you give specific information about what you have done - for example, do not simply say that "X was successful", describe exactly what you did and how you demonstrated the skill or quality in question.

For each example please include the following:

- (a) the nature of the task, problem or objective;
- (b) what you actually did and how you demonstrated the skill or quality (and, where appropriate, the date you demonstrated it)
- (c) the outcome or result of the situation and your estimate of the proportion of credit you can claim for the outcome.

Please do not use the same example to illustrate your answer in more than two skill areas.

**PLEASE NOTE:** should you be called to interview, the Board may look for additional examples of where you demonstrated the skills required for this post so, you should think of a number of examples of where you demonstrated each of the skills.

**A number of key competencies have been identified as being essential for the effective performance of the role and function of the teacher.**

The 5 competencies are as follows;

1. Professional Knowledge (Comprehension of Content & Pedagogy)
2. Professional Practice ( Instruction & Classroom Environment, Planning & Preparation)
3. Professional Development
4. Professional Values and Relationships
5. Contribution to the School and Community (Extra-Curricular/Other Competencies)