



Job Description	
Post Type:	Apprenticeship Scaffolding Instructor
Contract Type:	1 x Permanent Contract A Temporary Cover panel will be formed for Scaffolding Instructor cover.
Reporting to:	Director, Further Education and Training, Campus Manager, National Construction & Training Campus, Mount Lucas
Place of work:	National Construction Training Campus, Mount Lucas, Daingean, Co. Offaly, R35 XW10 & Laois and Offaly Region as required
Hours of work:	The Appointee will be required to work 35 hours per week together with such additional hours as may be required from time to time for the proper discharge of their duties.
Salary:	€49,497- €77,920 (contributory scale)
Annual Leave:	25 days Annual Leave will be in accordance with arrangements authorised by the Minister for Further and Higher Education, Research, Innovation and Science from time to time.
Date of issue:	September 2026

Nature of Post
The post holder will undertake duties to deliver to the apprentices all aspects of the New Generation Scaffolding Apprenticeship to the prescribed standards and in accordance with the relevant syllabus under the direction of a designated Manager.

Role and Responsibilities
The role and responsibilities will encompass the following: • Instruct the apprentices in all aspects of the Scaffolding Apprenticeship i.e. practical skills, personal skills, maths, science, drawing, related knowledge and hazards, to the prescribed standard and in accordance with the relevant syllabus. • Prepare lesson plans, course notes, overheads and handouts as appropriate. • Schedule, conduct, correct and mark assessments/tests in accordance with the relevant assessment programme and carry out associated administration tasks. • Provide appropriate additional instruction and schedule, conduct, correct and mark repeat assessments in accordance with the prescribed repeats procedure. • Maintain prescribed course records. • Supervise apprentices and ensure that correct methods, quality standards, health & safety procedures are observed. • Supervise apprentices in respect of their timekeeping, attendance, behaviour and application. • Prepare and issue progress reports to the employer in respect of each apprentice. • Ensure adequate security of tools, equipment, machines and materials located in the training area. • Ensure that equipment and components are maintained and inspected in accordance with the manufacturers recommended maintenance schedule. • Undertake CPD training where appropriate • Ensure that course materials are used in an economical and cost-effective manner. • Use new technology, as appropriate, to assist in delivering and administering training. • Undertake such duties as may be assigned from time to time. This list is not an exhaustive list, and you may be required to take on other tasks and duties for the proper and effective performance of your role.

Person Specification:
Apprenticeship Scaffolding Instructor

Selection Criteria:	Essential	Desirable
Motivation: • Have complete knowledge of the SOLAS Scaffolding programme • Have sufficient confidence in his/her ability to transfer the operating skills in the relevant curriculum/programme specification • Proven record of achievement • Have knowledge of modern training methods • Ability to work as part of a team • Previous training experience	 ✓ ✓	 ✓ ✓ ✓ ✓
Work Experience: • Knowledge of current Health & Safety legislation within the industry • Training qualification • Valid safe pass • Safety qualification	✓ ✓	 ✓ ✓
Communication/Interpersonal Skills: • Articulate, with the ability to communicate the relevant course information in a manner designed to motivate the learner • Experienced in work related administrative skills (e.g. quality systems) • Having the necessary coping skills to deal with conflict, motivational & disciplinary problems associated with training • The candidate will understand the totality of the job and be prepared for any unforeseen situations that may arise • To display experience in using these skills • Some experience in administrative skills • Have worked with groups where interdependency was necessary. • Fluent in Irish	✓ ✓ ✓	 ✓ ✓ ✓ ✓
Education and Training • Leaving Certificate standard • Relevant Scaffolding Qualification • Train the trainer level 6 • IT Skills	✓ ✓	 ✓ ✓

Circumstances/Special requirements for this post. e.g. travel, car owner, driving licence, unsocial hours, base, etc. • Must be able to meet the travel requirements of the post • Driving Licence • Car owner	✓	✓ ✓
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